

How To: Installing Updodx Central



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Updodx Central is a multi-function component that can run as a service and provide for smoother interaction with the systems (e.g. fax server, scanner) and processes already used at the practice.

Updodx Central provides a Centralized Printer Solution for use with Updodx, the ability to load faxes saved by a fax server and or other files into Updodx. In some cases, Updodx Central is also used to replace the function previously executed by the Updodx Connector.

The changes you make are live (there is no save button) After you make the changes click 'Close' at the bottom of the window and Updodx Central should be running as a service.

In most cases, Updodx Central should be installed only one time for your practice.

This article walks through installing and configuring the Updodx Central component.

Before you begin & About Updodx Central:

Updodx Central is a multifunction component that can run as a service and provide for smoother interaction with the systems (e.g. fax server, scanner) and processes already used at the practice. Updodx Central provides a Centralized Printer Solution for use with Updodx, the ability to load faxes saved by a fax server and or other files into Updodx. In some cases, Updodx Central is also used to replace the function previously executed by the Updodx Connector.

Click here for [System and Network Requirements](#)

Whitelisted in Firewall: <https://updodx-central.s3.amazonaws.com>

To Install Updodx Central:

Follow the steps below for the general installation of Updodx Central and then follow the guidelines lower on the page for the specific functionality you wish to gain from Updodx Central.

1. Copy and paste this link into the top bar in your internet browser then click enter to begin the download: <https://myupdodx.com/central/setup.exe> or click [here](#). If your browser gives you the option to 'Run' the file do that (Google Chrome). If not (Firefox and Internet Explorer) then download the file and double-click the downloaded file to run it.
2. The file will run an Install Wizard will open. Completing the wizard will install Updodx Central and place an icon for it on your desktop.
3. If the user interface does not open automatically for you click the Updodx Central desktop icon to start the program.
4. Once the Updodx Central User Interface is open follow these steps:

1. Enter your Integration Key. The Integration Key for your practice can be found in the Practice Information option located on the Admin menu from the MENU in Updox.
 2. Place a check in the box for Run Updox Central as a Service.
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To Configure Updox Central:

For the Centralized Printer Solution:

Place a check in the box for Enable Printer.

1. Install the Updox Central Virtual Printer by following the steps in the "Install Updox Central Printer" article linked in the Updox Learning Center.
 2. Click the close button to close the Updox Central User Interface.
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To Automatically Load Files from Another Location (Non-Fax Server):

1. Place a check in the box for Enable File Auto-Upload Folder and select the location of the existing folder you want Updox Central to monitor by clicking the 'Choose' button.
 2. Click the close button to close the Updox Central User Interface.
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For Integration with a Fax Server:

1. Place a check in the box for Enable Fax Auto-Upload Folder and select the location of the existing folder you want Updox Central to monitor by clicking the 'Choose' button.
 2. Click the close button to close the Updox Central User Interface.
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