How To: Installing Updox Central Printer

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To use this printer you must also have Updox Central installed

Note: Updox printers are currently incompatible with ARM-based processors on Windows devices. Our printers will not install on these devices.

Step 1: Navigate to the Control Panel

Select the Start menu and open the Control Panel. Depending on your version of Windows, there may be slight variations.

Step 2: Add a printer

Select Devices and Printers from the Control Panel and click on *Add a Printer*. Then click on *The printer that I want isn't listed*.

Step 3: Add a local printer

When the Find a printer by other options screen comes up , we are going to select Add a local printer or network printer with manual settings .

If you see a prompt that says Automatically detect and install --> Make sure it is not selected --> Click Next.

Step 4: Choose a port

We are going to use an existing port if it is available. From the drop-down list of ports, choose the *Updox_9100* option. If this port is not available see below "create a new port".

Click Next.

If you do not see Updox_9100 as an option, follow the instructions below to create a new port.

Creating a New Port:

- 1. Select the Create New Port option.
- 2. Select Standard TCP/IP Port as the type of port.
- 3. Enter *localhost* for the Printer Hostname or IP Address.
- 4. Enter *Updox_9100* for the port name.
- 5. If you have a Query the printer and automatically select the driver to use.



Click Next.

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Add Printer	
Detecting TCP/IP port	
Detecting the TCP/IP port Windows will automatically move to the next page when the detection is done.	
Next	Cancel

Windows will try unsuccessfully to detect the printer. This usually takes 30-40 seconds.



If you are using the default port of 9100, click **Custom.**

Then click Next.

If you had to chose a different port other than 9100 Click "Custom" & "Settings . Change the port to the same port set in Updox Central.

onfigure Standard TCP/IP I	Port Mon	tor	×
Port Settings			
Port Name:		Updox_9102	
Printer Name or IP Addre	ess:	localhost	
Protocol			
Raw		⊖ LPR	
Raw Settings			
Port Number:	9100		
LPR Settings			
Queue Name:			
LPR Byte Counting I	Enabled		
SNMP Status Enable	ed		
Community Name:	public		
SNMP Device Index:	1		



Step 5: Choose a printer

You will be prompted to choose from a list of Manufacturers and Printers. On the left side under Manufacturer **select HP** from the list.

On the right you will select the type of printer. A ColorLaserJet Series PS printer must be selected do not select a PCL type driver.

- HP ColorLaserJet 2800 Series PS (Preferred)
- HP ColorLaserJet 3700 PS Class Driver
- HP ColorLaserJet 3800 PS Class Driver

Install the printer driver	
Choose your printer fro	m the list. Click Windows Update to see more models.
To install the driver from	an installation CD, click Have Disk.
Manufacturer	Printers
Generic	HP Color LaserJet 2800 Series PS
Microsoft	HP LaserJet 2300 Series PS
	HP Universal Printing PS
	HP Universal Printing PS (v6.7.0)
This driver is digitally signed	Windows Update Have Disk.

Click Next



Click "Replace the current driver"

Then click Next.

Step 7: Choose a name for this printer

Change the name of the printer to Updox Central Printer so it is easily identified from your list of printers.

Depending on your version of Windows, the following questions make be asked

- Make this the default printer? This is up to you, you can change this setting at any time.
- Share this printer? Unless you know you need a shared printer, we recommend not sharing.

			×				
←	<i>d</i> Add Printer						
	Printer Sharing						
	If you want to share this printer, you must provide a share name. You can use the suggested name or type a new one. The share name will be visible to other network users.						
	O Do not share this prin	ter					
	${old O}$ Share this printer so that others on your network can find and use it						
	Share name:	HP Color LaserJet 2800 Series PS					
	Location:						
	Comment:						

Print a test page!

We usually print a test page just to make sure that the new printer is correctly configured. If your test page worked correctly, you will see a new item at the top of your Updox Inbox. The item will be a green print item.