

Tagging: Tips and Tricks



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Filtering Your Tags with Type Ahead Search

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Helpful Tips:

- You may search for any letter or part of a tag name -- if it's in the tag name, it will appear in the list!
- You may use your keyboard to scroll, select, and apply the tag! (No mouse needed!)

Reordering Your Tags

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Helpful Tips:

- You must be an Admin User to access these settings.
- Any change made to the tag order will apply to *all Users, not just individually*.

Want to learn more?

To discover additional tagging functionality and features, [click here](#).
