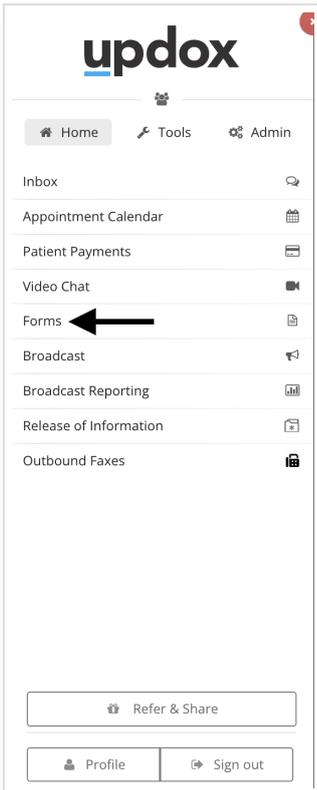


# Adding a Logo to your Forms

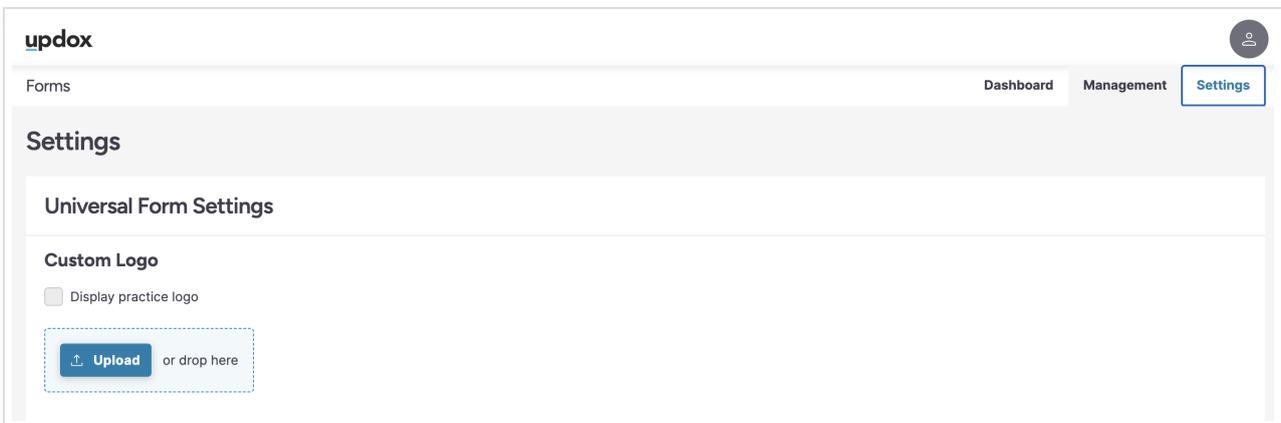
Last Modified on 12/19/2024 10:45 am EST

In the Updox Forms Dashboard, you can add a logo that will display on your forms with they are sent to your patients. Only users with administrative permissions can add the logo.

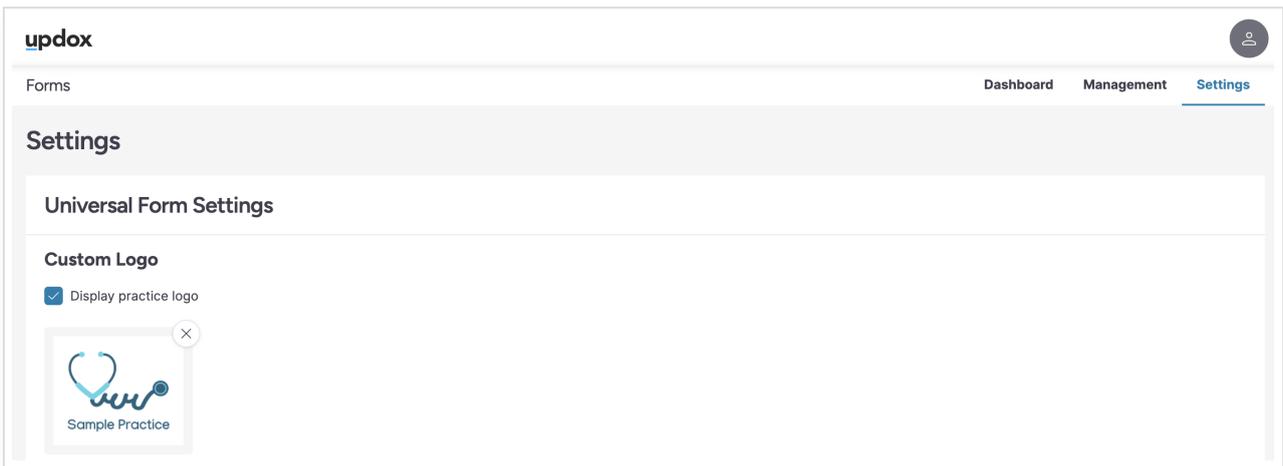
To begin, go to **Menu** and select **Forms**.



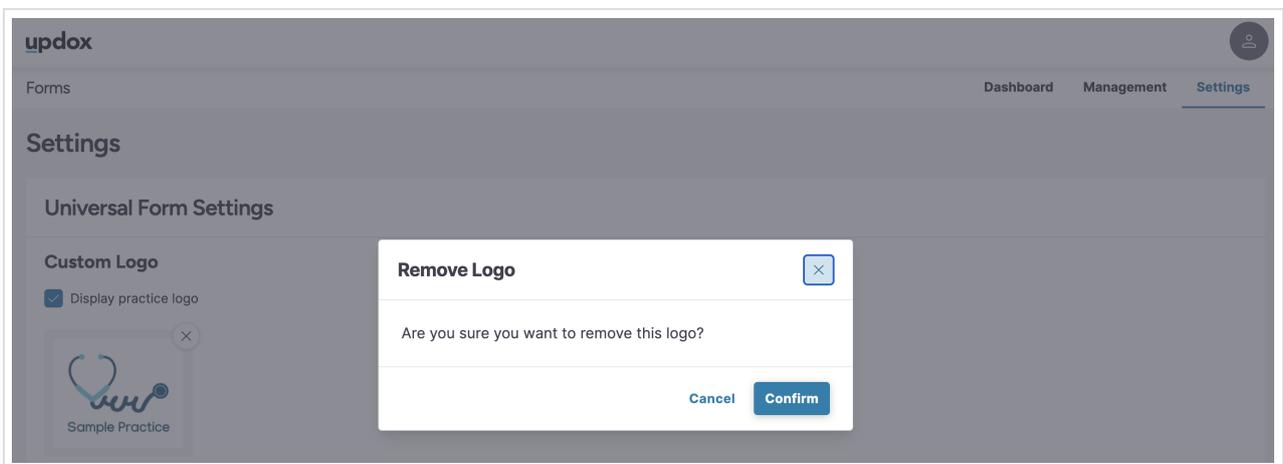
From Forms Dashboard page, go to the **Settings** tab. Next, upload or drag and drop your logo.



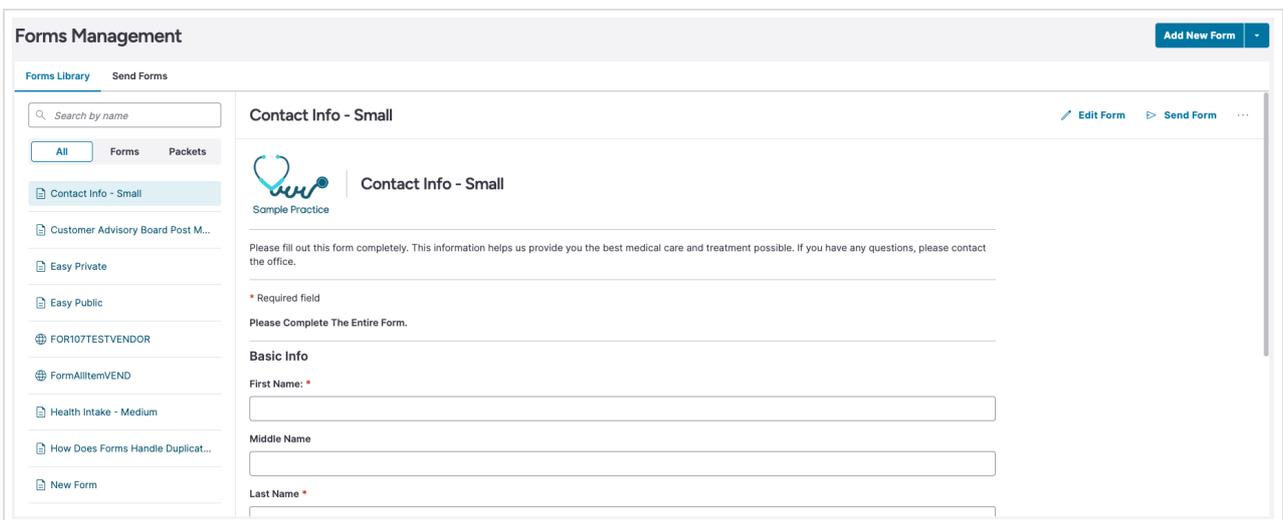
Your logo will be visible on the page. To display your logo check the **Display practice logo** box. If this box is not checked, the logo will not show on your forms.



You can remove your logo by clicking the **X** next to the logo.



After uploading your logo, you will see it when previewing the form in the Forms Library.



Finally, when the patient is completing their forms, the logo shows at the top of each form.



Sample Practice

Welcome, Joe

Please complete the following forms for **Your Healthcare Provider Automation**

- Health Intake - Medium
- Contact Info - Small

**ⓘ** Partially-completed forms aren't saved. If your browser window is closed before a form is submitted, that form's information is lost.

**Begin**